

WRWSD Board of Trustees Monday Meeting – 12/12/2022

President P. Levermore called the meeting to order at 6:00pm.

Roll Call: Present: Armstrong, Buskey, LaPlante, P. Levermore, S. Levermore, Moore, Wales, Mgr. Cahall

Absent: Supt. Pike was excused.

Minutes: A motion was made by Buskey and seconded by S. Levermore to approve the 12/10/22 Monthly Meeting minutes as distributed. A yea/nay vote was taken and the motion passed unanimously.

President's Report (P. Levermore): None

Treasurer's Report (S. Levermore): Four motions were presented. *Please see Motions & Resolutions below.*

Manager and Plant Superintendent Report (Paul Cahall & Supt. Pike):

- We started draining the lagoon this morning.
- We lost one WRWSD employee and interviewed another to replace him.
- The Board approved end of year bonuses for the WRWSD staff.

Old Business: We've had some reports of discolored water. This is due to the turbulence of the water switching from Brown County to our own water. The EPA is pleased with our test results. If you notice any discoloration, let the water run and it should clear itself. The WRWSD staff began flushing the fire hydrants today which may add to the discoloration. The Board discussed posting a notice on Facebook and placing door hangers to notify residents when the WRWSD staff is working in their area. Mgr. Cahall will be sure to get the word out with a plan and report back to the Board.

New Business: None

Motions and Resolutions:

- Motion #2022-27 was made by LaPlante and seconded by Buskey to increase the following fees: water usage from \$26.00 to \$26.50; Additional water usage fee from \$8.50 to \$9.00; Sewer user fee from \$41.25 to \$42.25. These increases in fees shall begin January 1, 2023. A roll call vote was taken and the motion passed unanimously.
- Motion #2022-28 was made by Wales and seconded by Armstrong that the percentage of the following fees transferred TO reserves accounts be changed as follows: Sewer User fees transferred from the Sewer Income account to the Sewer Reserve account be changed from 10% to 7% to be effective January 1, 2023; Water Tap fees transferred from the Water Income account to the Water Reserve account be changed from 25% to 15% to be effective January 1, 2023. A roll call vote was taken and the motion passed unanimously.
- Motion #2022-29 was made by LaPlante and seconded by Moore to amend the 2022 budget. *A copy of the budget amendments is available in the Office.* A roll call vote was taken and the motion passed unanimously.
- Motion #2022-30 was made by LaPlante and seconded by Buskey to amend the 2023 preliminary WRWSD budget (adopted by motion #2022-11 on June 11, 2022) with total income budgeted at \$1,311,029.00, total expense budgeted at \$1,493,665.00 with a net income of \$-182,636.00. A roll call vote was taken and the motion passed unanimously.

Board Member Concerns:

- Trustee Wales suggested putting together the nomination committee after the first of the year to see if anyone is interested in applying for the WRWSD Board.
- Trustee LaPlante reminded everyone to review the annual audit report.
- President P. Levermore announced that the January meetings are on the 14th and 30th. He is working on putting the rest of the calendar together for the year.

Adjournment: The motion to adjourn was made by LaPlante and seconded by Wales. A yea/nay vote was taken. All were in favor and the meeting was adjourned at 6:41pm.

Rhonda J. Maybriar, WRWSD Assistant Recording Secretary