

WRWSD Board of Trustees Monday Meeting – 11/28/2022

President P. Levermore called the meeting to order at 6:00pm.

Roll Call: Present: Armstrong, Buskey, P. Levermore, S. Levermore, Wales, Mgr. Cahall, Supt. Pike
Absent: LaPlante and Moore. Both were excused.

Minutes: A motion was made by S. Levermore and seconded by Buskey to approve the 11/12/22 Monthly Meeting minutes as distributed. A yea/nay vote was taken and the motion passed unanimously.

President's Report (P. Levermore):

- The WRWSD will hold their Monthly meeting on December 10th at 9:30am in the Lodge and the monthly workshop on December 12th at 6pm in the Lodge meeting room due to the holidays. The January meetings are on January 14th and 30th.
- There was a record request for two years' worth of information. The request has been filled.
- Trustee Wales reviewed the public records training highlights which included records management, requesting public records, open meetings and executive sessions.
- Trustee Buskey and Wales have been reviewing the WRWSD bylaws with Kay Bundy and Mgr. Cahall. They will be meeting in a few weeks to finish the process. They will present the suggested updates to the Board for review.
- Trustee Wales suggested doing another WRWSD plant tour in the spring to review the updates made.

Treasurer's Report (S. Levermore):

- We have gone over the 2023 budget. The proposed 2023 budget will be emailed to Trustees for review and a special meeting will take place on December 8th at 6pm for further review and discussion.
- Treasurer S. Levermore has suggested lowering the amount of money we put in reserves to keep water and sewer increases to a minimum. The water tap fees will be 15% to reserves and 7% to sewer tap reserves.
- We moved one of our CDs that came due last month to First State Bank which gave us a much higher interest rate. We have another CD coming due in December and may switch banks if we can get a higher interest rate.

Manager and Plant Superintendent Report (Paul Cahall & Supt. Pike):

- The computer updates are working. Online pay is now available. We have new items ordered for the water plant.
- The lake valve was partially opened today. Supt. Pike is running some tests before we can begin the lagoon draining. We hope to start that process on Friday.
- We have filled our open position at the plant.
- A Brown County water vs. WRWSD water comparison was revisited. The WRWSD water rate is \$26.00 for 3000 gallons of water. The Brown County water rate \$33.00 for 3,000 gallons of water. With all the updates made, we are confident that our water is of better quality. If we switch to Brown County water, we would lose our ability to control water rates, the sewer fees would go up significantly and we would not save money on personnel costs since we would need those positions for the sewer plant. The Board agreed that it is in our best interest to keep our current system in place.
- The gate system should be working soon. Chris is moving the database to the new server.
- We are reviewing the Capital plan for 2023. We have been gathering information and communicating with Treasurer S. Levermore.
- Superintendent Pike briefed the Board on the status of the water plant. Most of the equipment is installed or scheduled to be completed this week. All equipment including dosing meters, analyzers, monitors and QC lab testing will be certified. The water lines have been pressure tested. Our software tracking data is being updated. Backflow preventors have been ordered and are being installed. We have checked off everything from the EPA's list. Many water samples have been taken and were sent out for analysis. As long as the water samples show no issues, we plan to return to WRWSD water on December 6th.

Old Business: None

New Business: The Board discussed the cost of grinders, taps and plumbing associated with installing restrooms at a few of the public recreation areas.

Motions and Resolutions: None

Board Member Concerns: None

Adjournment: The motion to adjourn was made by S. Levermore and seconded by Wales. A yea/nay vote was taken. All were in favor and the meeting was adjourned at 7:16pm.

Rhonda J. Maybriar, WRWSD Assistant Recording Secretary