

## WRWSD Board of Trustees Monday Meeting – 12/13/21

Vice President P. Levermore called the meeting to order at 6:00 pm.

**Roll Call:** Present: Buskey, Hagen, LaPlante, P. Levermore, S. Levermore, Redick, Mgr. Cahall

Absent: Beard and Culver. Both were excused.

Others present: Nan Wales, Trustee elect.

**Minutes:** The minutes from 12/11/21 and 12/13/21 will be voted on at the next monthly WRWSD meeting on January 8<sup>th</sup>, 2022.

**President's Report** (Prescilla Redick): None

**Treasurer's Report** (John Buskey/S. Levermore): Treasurer Buskey sent out the revised budget for the Board to review and reported on the reason why some numbers had been adjusted. He then brought forth six motions. *Please see Motions and Resolutions below.*

**Manager and Plant Superintendent Report** (Paul Cahall & Supt. Culver): None

**Old Business:** Vice President P. Levermore asked about the updating of frequently asked questions.

Treasurer Buskey said he has been working on it.

**New Business:** None

### **Motions and Resolutions:**

- Motion # 2021-13 was made by Buskey and seconded by LaPlante to transfer the November 30, 2021 end-of-month surplus of \$90,000.00 in the Sewer Operating Account to the Sewer Reserves Account, and the November 30, 2021 end-of-month surplus of \$112,000.00 in the Water Operating Account to the Water Reserves Account. A roll call vote was taken and the motion passed with six yeas.
- Motion # 2021 – 14 was made by Buskey and seconded by Hagen to
  - (1) adjust the District's Sewer Usage rate by \$1.25 per month from \$40.00 to \$41.25 per month; and
  - (2) adjust the District's Water Usage minimum base rate by \$1.00 per month from \$25.00 to \$26.00 per month; and
  - (3) adjust the District's Water Usage Additional Gallons rate by \$1.00 per each 1,000 additional gallons, from \$7.50 to \$8.50.
  - These adjustments will be effective January 1, 2022 for all customers, and will take effect with the WRWSD monthly statement for usage in the month of January 2022. These funds will be used for operating and plant improvement needs.A roll call vote was taken and the motion passed with six yeas.
- Motion # 2021- 15 was made by Buskey and seconded by S. Levermore that the percentage of the following fees transferred to reserve accounts be changed as follows: Sewer User Fees transferred from the Sewer Income Account to the Sewer Reserve Account be changed from 12% to 10% to be effective January 1, 2022. A roll call vote was taken and the motion passed with six yeas.
- Motion # 2021 – 16 was made by Buskey and seconded by P. Levermore to adopt the WPOA/WRWSD Monthly Services Contract for FY 2022 dated December 3, 2021 in the amount of \$475,476.21, payable in monthly installments. A roll call vote was taken and the motion passed with six yeas.
- Motion # 2021 – 17 was made by Buskey and seconded by Redick to adjust the following fees:
- The District Grinder Pump Fee by \$700.00 from \$6,400.00 to \$7,100.00; and the District Water Tap fee by \$200.00 from \$2,000.00 to \$2,200.00. All adjustments to be effective January 1, 2022. A roll call vote was taken and the motion passed with six yeas.
- Motion # 2021 – 18 was made by Buskey and seconded by LaPlante to amend the 2022 preliminary WRWSD budget (adopted by Motion 2021-07 on July 6, 2021) with total income budgeted at \$1,359,835.00, total expense budgeted at \$1,428,136.00, and a net income of - \$68,301.00 per attached revised budget dated 12-11-2021. A roll call vote was taken and the motion passed with six yeas.

**Board Member Concerns:** None

**Adjournment:** The motion to adjourn was made by LaPlante and seconded by Hagen. A yea/nay vote was taken. All were in favor and the meeting was adjourned at 6:20pm.

Rhonda J. Maybriar, WRWSD Assistant Recording Secretary