



**Let your pots and pans soak  
for a while in warm water  
instead of allowing the water  
to run on them continually  
while you scrape them clean!**

*This tip is courtesy of the WRWSD.*

## **Waynoka Regional Water and Sewer District**

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Lake Waynoka, OH 45171  
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### **WRWSD Board of Trustees Meeting – Mon., December 12, 2016**

President Jim Bridges called the meeting to order at 7:00 p.m.

**Roll Call:** Present: Beard, Beresford, Bridges, Buskey, LaPlante, Purdin, Redick, Mgr. Cahall  
and Plant Supt. Culver

Absent: none

**Minutes:** A motion was made by Purdin and seconded by Beard to approve the minutes of the December 10<sup>th</sup> Saturday meeting as distributed via email. A yea/nay vote was taken and the motion passed unanimously.

**President's Report** (Jim Bridges): no report

**New Business:** Redick, as WPOA President, asked if the Trustees had any objections to closing the Administration Office on Saturday mornings from mid-November through mid-February. Usually the only business that is transacted on Saturday mornings during this time period is the payment of WRWSD bills. These payments can be dropped in the Night Deposit at the drive through window. The Trustees agreed to the request.

**Old Business:** none

**Report from the Manager** (Paul Cahall) **and Plant Supt.** (George Culver):

- The valves from the lagoon and to the main lake remain open to drain the effluent from the lagoon.
- A couple of WRWSD's employees are interested in taking training to be certified and licensed to operate water and sewage plants. It was agreed that guidelines need to be written as to how to assist employees in obtaining these qualifications.
- Several options related to additional benefits for employees were discussed. The Trustees directed Cahall to continue gathering information for their review during a future meeting.

**Treasurer's Report** (John Buskey):

Buskey presented three motions to the Trustees for discussion and votes: Motion #2016-08 transfers the December 31, 2015 end of year water and sewer operation account surpluses to the water and sewer reserve accounts; Motion #2016-09 adopts the WPOA/WRWSD Monthly Services Contract for FY 2017; and Motion #2016-10 amends the 2017 preliminary WRWSD budget. It was noted that the Monthly Services Contract will be reconciled on a quarterly basis. *See Motions and Resolutions below for further details.*

**Motions and Resolutions:**

- **Motion #2016-08** was made by Buskey and seconded by Beresford to transfer the December 31, 2015 end of year surplus of \$64,003.00 in the Sewer Operating Account to the Sewer Reserves Account, and the December 31, 2015 end of year surplus of \$56,485.00 in the Water Operating Account to the Water Reserves Account. A roll call vote was taken and the motion passed unanimously.
- **Motion #2016-09** was made by Buskey and seconded by Purdin to adopt the WPOA/WRWSD Monthly Services Contract for FY 2017 dated December 10, 2016, in the amount of \$310,108.60, payable in monthly installments. A roll call vote was taken and the motion passed unanimously. *A copy of this motion with the contract attached is available for review at the Office. jac*
- **Motion #2016-10** was made by Buskey and seconded by Beard to amend the 2017 preliminary WRWSD budget (adopted by Motion # 2016 - 05 on July 9, 2016) with total income budgeted at \$902,183.00, total expense budgeted at \$806,408.00, and a net income of \$95,775.00 per attached revised budget dated December 10, 2016. A roll call vote was taken and the motion passed unanimously. *A copy of this motion with the budget attached is available for review at the Office. jac*

**Adjournment:** At 7:20 pm a motion to adjourn the meeting was made by Purdin and seconded by Beresford. All were in favor and the meeting was adjourned.

Respectfully submitted,

Joanne A. Coker, Assistant Recording Secretary